

Agenda for Cabinet

Wednesday, 6th February, 2019, 5.30 pm

Members of Cabinet

Councillors: I Thomas (Chairman), P Skinner (Vice-Chairman),
D Barrow, I Chubb, A Dent, P Diviani, J Elson, M Hartnell,
G Pook and T Wright

Venue: Council Chamber, Knowle

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Monday, 28 January 2019



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- 1 Public speaking
Information on [public speaking](#) is available online
- 2 Minutes of the previous meeting (Pages 5 - 13)
Minutes of 2 January 2019, to be signed as a true record.
- 3 Apologies
- 4 Declarations of interest
Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)
- 5 Matters of urgency
Information on [matters of urgency](#) is available online
- 6 Confidential/exempt item(s)
To agree any items to be dealt with after the public (including the Press) have been excluded. There are no items which officers recommend should be dealt with in this way.
- 7 Forward Plan (Pages 14 - 15)
- 8 Minutes of the Exmouth Regeneration Board held on 13 December 2018 (Pages 16 - 20)
- 9 Minutes of the STRATA Joint Scrutiny Committee held on 14 January (Pages 21 - 26)

- 10 Recommendations of the Minutes of the Joint Overview and Scrutiny Committees held on 16 January 2019 (Pages 27 - 36)
- 11 Recommendations of the Minutes of the Special Asset Management Forum held on 17 January 2019 (Pages 37 - 41)
- 12 Recommendations of the Minutes of the Housing Review Board held on 24 January (Pages 42 - 51)
- 13 Programme of meetings 2019/20 (Page 52)

To consider the draft programme of meetings for the next civic year. This programme will be referred to the Annual Meeting of the Council. Members are asked to agree to the proposed date of Wednesday 22 May 2019 for the Annual Meeting.

This arrangement is to meet the legal requirement to hold an Annual Meeting and also such other meetings as are necessary for the conduct of the Council's business in accordance with its Constitution.

Matters for Decision

- 14 **Revenue and Capital Estimates 2019/20** (Pages 53 - 56)

Cabinet adopted draft Revenue and Capital Estimates for 2019/20 at its meeting on 2 January 2019. A joint meeting of the Overview and Scrutiny Committees reviewed those budgets on 16 January and the Housing Review Board considered the Housing Revenue Account budgets on 24 January 2019.

- 15 **Capital Strategy 2019/20 - 2022/23** (Pages 57 - 72)

To consider the draft Capital Strategy and if content recommend to Council for adoption, this will now form part of the annual budget setting approval process.

- 16 **Treasury Management including the Strategy 2019/20 - Minimum Revenue Provision Policy Statement and Annual Investment Strategy** (Pages 73 - 75)

This report details the overall position and performance of the Council's Treasury Management Strategy during 2017/18. Details of the overall position and performance of the Council's investment portfolio for the first six months of 2018/19 are also included.

The Chartered Institute of Public Finance and Accountancy (CIPFA) produces a Code of Practice for treasury management for Public Services. One of the main recommendations of this code is the requirement for an annual Treasury Management Strategy to be formally adopted by the Council. There is also a requirement to set prudential indicators relating to all treasury activities that the authority will undertake in the forthcoming financial year.

- 17 **Business Rates - Rate Relief Measures** (Pages 76 - 80)

This report updates Members on business rates measures announced in

the Budget on 29 October 2018:

- Retail Discount scheme for two years
- Extension of the local newspaper business rates discount
- 100% rate relief for public conveniences

18 Adoption of the East Devon AONB Management Plan (Pages 81 - 82)

East Devon District Council, together with other local authorities, authorised the East Devon and Blackdown Hills AONB Partnerships to undertake reviews of the Management Plans for both AONBs by April 2019, as required under Section IV of the Countryside and Rights of Way Act 2000.

19 Coast Protection Act consent for Devon County Council Alma Bridge Advance Works (Pages 83 - 84)

To consider whether to grant consent to Devon County Council for works under the Coast Protection Act 1949.

20 Review of the Local Code of Corporate Governance (Pages 85 - 86)

The Council's Code of Corporate Governance, which sets out our overarching approach to our corporate governance arrangements, was adopted by Cabinet in December 2016 and is now due for review.

21 Exmouth Neighbourhood Plan Examiner's Report (Pages 87 - 92)

To provide feedback and set out proposed changes following the examination of the Exmouth Neighbourhood Plan.

22 Response to Sid Valley Neighbourhood Plan Submission (Pages 93 - 100)

To agree the response by this Council to the current Regulation 16 submission consultation for the Sid Valley Neighbourhood Plan.

23 Monthly Performance reports - December 2018 (Pages 101 - 104)

Performance information for the 2018/19 financial year for December 2018 is supplied to allow the Cabinet to monitor progress with selected performance measures and identify any service areas where improvement is necessary.

24 Commercial Investment Framework (Pages 105 - 122)

The Council's Transformation Strategy accounts for certain property investment net income. The Commercial Investment Framework attached to this report provides the mechanism to help deliver this income.

Appendix A - Strategy & Transaction Examples

Appendix B – Commercial Investment Framework - Confidential

Appendix C – Commercial Investment Governance

An appendix paper on the founder share offer is provided to Members falls under exempt information and is not for publication. If Members wish to discuss this document in detail at the meeting, the Chairman will move the meeting to a Part B session to exclude the public and press.

25 **Supporting the formation of South West Mutual** (Pages 123 - 126)

This report outlines a proposal from South West Mutual to form a regional bank. Initial funding is being sought of £500,000 through the issuing of Founder Shares, local authorities have been approached to be part of this early investment in order to help set up a regional bank.

An appendix paper on the founder share offer is provided to Members falls under exempt information and is not for publication. If Members wish to discuss this document in detail at the meeting, the Chairman will move the meeting to a Part B session to exclude the public and press.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the democratic services team know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Question Time will be recorded.

[Decision making and equalities](#)

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